

**GROWTH SCRUTINY COMMITTEE  
AGENDA**

**Wednesday 31st October 2018 at 1000 hours**  
**in the Council Chamber, The Arc, Clowne**

<b>Item No.</b>		<b>Page No.(s)</b>
	<b>PART 1 – OPEN ITEMS</b>	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items  and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 5 <sup>th</sup> October 2018.	3 to 4
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	5 to 10
6.	Corporate Plan Targets Performance Update; Quarter 2 – July to September 2018.	11 to 17
7.	Scrutiny Committee Work Programme 2018/19.	18 to 23

**PART B – INFORMAL**

The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

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|----|--|--|
| 7. | Review Work – Review of Income Generation. |  |
|----|--|--|

## **GROWTH SCRUTINY COMMITTEE**

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday 3<sup>rd</sup> October 2018 at 1000 hours.

### **PRESENT:-**

Members:- Councillors T. Alexander, A. Anderson, P. Barnes (from during Minute No 0345), T. Connerton, K. Reid, S. Statter and D.S. Watson.

Officers:- J. Wilson (Scrutiny & Elections Officer) and A. Bluff (Governance Officer).

Councillor J. Wilson in the Chair

### **0341. APOLOGIES**

Apologies for absence were received on behalf of Councillors G. Buxton and M. Dixey.

### **0342. URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **0343. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **0344. MINUTES – 5<sup>th</sup> SEPTEMBER 2018**

The Governance Officer referred to Minute Number 0247 – Corporate Plan Targets Performance Update; Quarter 1 and noted that the Resolution should state that the item was seconded by Councillor Paul Barnes and not Councillor Pauline Bowmer.

Moved by Councillor A. Anderson and seconded by Councillor K. Reid

**RESOLVED** that subject to the above amendment, the Minutes of a Growth Scrutiny Committee held on 5<sup>th</sup> September 2018 be approved as a correct record.

### **0345. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

The Scrutiny & Elections Officer advised the meeting that she had taken Members comments forward with regard to further detail being included on the List of Key Decisions.

## **GROWTH SCRUTINY COMMITTEE**

Moved by Councillor K. Reid and seconded by Councillor A. Anderson

**RESOLVED** that the List of Key Decisions and items to be considered in private document be noted.

### **0346. SCRUTINY COMMITTEE WORK PROGRAMME 2018/19**

Committee considered their Work Programme for 2018/19.

A refresh of the Growth Strategy would be undertaken and officers would like to attend a future informal session of Scrutiny Committee to run a workshop so Members could be involved in the shaping of the new Strategy moving forward. The Scrutiny & Elections Officer would update Members at a future meeting.

A Member raised that a piece of work had been undertaken on Transformation but Members had not received any feedback regarding it. The Scrutiny & Elections Officer advised the meeting that an update report was scheduled to be presented to Customer Service and Transformation Scrutiny Committee in January 2019 as part of their monitoring remit, however, details were not yet available. Members agreed that they required an update from officers on the Transformation Programme and also what was being put forward for the new Corporate Plan.

Moved by Councillor K. Reid and seconded by Councillor A. Anderson

**RESOLVED** that (1) the Committee's Work Programme 2018/19 be noted,

(2) an update from officers on the Transformation Programme and also information regarding the new Corporate Plan be presented to a future Committee.

(Scrutiny & Elections Officer)

The formal meeting concluded at 1020 hours and Members then met as a working party to continue their review work. The working party concluded at 1035 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 5<sup>th</sup> October 2018**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley  
Councillor S.W. Fritchley  
Councillor H.J. Gilmour  
Councillor D. McGregor – Deputy Leader  
Councillor B.R. Murray-Carr  
Councillor M.J. Ritchie  
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The dates for meetings of Executive for 2018/19 are as follows:**

2018 – 8 <sup>th</sup> October	2019 - 7 <sup>th</sup> January
5 <sup>th</sup> November	18 <sup>th</sup> February
3 <sup>rd</sup> December	4 <sup>th</sup> March
	1 <sup>st</sup> April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Medium Term Financial Plan</b>	Executive	5 <sup>th</sup> November 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
<b>Medium Term Financial Plan</b>	Executive	5 <sup>th</sup> November 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Management of Corporate Debt – Write off of outstanding amounts</b>	Executive	5 <sup>th</sup> November 2018	Report of Cllr B. Watson – Portfolio Holder for Finance and Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraphs 1, 2 & 3

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Safe and Warm Works to Hides Green and Hilltop, Bolsover</b>	Executive	5 <sup>th</sup> November 2018	Report of Cllr H Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety	Yes	Open
<b>Property Investment Strategy and Next Steps</b>	Executive	5 <sup>th</sup> November 2018	Report of Cllr A Syrett - Leader and Portfolio Holder for Overall Policy and Strategic Planning	Strategic Director - Place	Yes	Open
<b>The provision of facilities management services to Bolsover and North East Derbyshire District Council</b>	Executive	5 <sup>th</sup> November 2018	Report of Cllr J Ritchie – Portfolio Holder for Property and Commercial Services	Joint Head of Property and Commercial Services	Yes	Open



## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

##### **PART 1**

#### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
  2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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**Bolsover District Council**

**Growth Scrutiny Committee**

**31<sup>st</sup> October 2018**

**Corporate Plan Targets Performance Update – July to September 2018  
(Q2 – 2018/19)**

**Report of the Information, Engagement & Performance Manager**

This report is public

**Purpose of the Report**

- To report the quarter 2 outturns for the Corporate Plan 2015-2019 targets.

**1 Report Details**

1.1 The attached contains the performance outturn for targets which sit under the 'unlocking our growth potential' aim as of 30<sup>th</sup> September 2018. (Information compiled on 22/10/18)

1.2 A summary is provided below:

**1.3 Unlocking our Growth Potential**

- 14 targets in total (4 targets achieved previously – G02, G04, G06 and G14)
- 8 targets on track
- 1 target has been achieved behind target:
  - **G07** - *Submit Local Plan (Strategic Policies and Site Allocations) for examination by the Planning Inspectorate by November 2017. See appendix for update.*
- 1 target has been flagged as an 'alert' as it may not achieve its intended outcome by March 2019:
  - **G11** - *Through a programme of targeted refurbishment bring 15 empty private sector properties back into use per annum. Placed on 'alert' as to date 5 empty properties acquired during 2018/19. Needs to be noted that these in combination will generate more than 15 dwellings.*

**2 Conclusions and Reasons for Recommendation**

2.1 Out of the 14 targets 8 are on track, 1 target achieved this quarter and 4 have been achieved (previously) and 1 target flagged as an 'alert'.

2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

### **3 Consultation and Equality Impact**

3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

### **4 Alternative Options and Reasons for Rejection**

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

No finance or risk implications within this performance report.

#### **5.2 Legal Implications including Data Protection**

No legal implications within this performance report.

#### **5.3 Human Resources Implications**

No human resource implications within this performance report.

### **6 Recommendations**

6.1 That progress against the Corporate Plan 2015-2019 targets be noted.

### **7 Decision Information**

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
<b>District Wards Affected</b>	Not applicable
<b>Links to Corporate Plan priorities or Policy Framework</b>	Links to all Corporate Plan 2015-2019 aims and priorities

### **8 Document Information**

<b>Appendix No</b>	<b>Title</b>
1.	Corporate Plan Performance Update – Q2 July to September 2018
<b>Background Papers</b>	
All details on PERFORM system	
<b>Report Author</b>	<b>Contact Number</b>
Kath Drury, Information, Engagement and Performance Manager	01246 242280

**Bolsover District Council**  
**Corporate Plan Targets Update – Q2 July to September 2018**

**Status key**

	On Track	The target is progressing well against the intended outcomes and intended date.
	Achieved (behind target)	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
	Alert	The target is six months off the intended completion date and the required outcome may not be achieved. Also to flag annual indicators within a corporate plan target that may not be met.

**Aim – Unlocking our Growth Potential**

Key Corporate Target	Directorate	Status	Progress	Target Date										
G 01 - Through the use of Key Account Management develop a relationship with a minimum of 50 local businesses by March 2019.	Place	On track	Q2 - 134 Businesses engaged to date with the Team - Businesses engaged this Quarter include Heist Brewery, Oh Bee Hive, Darwood House, Wildsmith Photography, The Flower Bee. The Shirebrook Shopfronts Grants Scheme was launched this Quarter and a significant number of enquiries were received. Application packs have been sent to eligible enquirers and the first applications are awaited for assessment. The BGF was also re-opened this Quarter, following a brief hiatus to assess the large number of applications received over the summer. There remains circa £26k to allocate, so 8 businesses that are close to submitting have been contacted, as well as 2 new enquirers. Remaining funds will be allocated on a first come, first served basis.	Sun-31-Mar-19										
G 03 - Optimise business growth (as measured by gross NNDR) by £2.5m by March 2019	People Place	On track	<p>Accumulatively for the corporate plan period we have optimised business growth by £4,728,976</p> <table border="1"> <thead> <tr> <th>Financial Year</th> <th>Baseline</th> <th>Out-turn</th> <th>Difference</th> <th>% Change</th> </tr> </thead> <tbody> <tr> <td>2017/18</td> <td>62,345,477</td> <td>63,528,906</td> <td>+1,183,429</td> <td>+1.8%</td> </tr> </tbody> </table>	Financial Year	Baseline	Out-turn	Difference	% Change	2017/18	62,345,477	63,528,906	+1,183,429	+1.8%	Sun-31-Mar-19
Financial Year	Baseline	Out-turn	Difference	% Change										
2017/18	62,345,477	63,528,906	+1,183,429	+1.8%										

Key Corporate Target	Directorate	Status	Progress	Target Date															
			<table border="1"> <tr> <td>2016/17</td> <td>54,800,120</td> <td>58,345,667</td> <td>+3,545,547</td> <td>+6.5%</td> </tr> <tr> <td>2015/16</td> <td>54,800,120</td> <td>55,349,581</td> <td>+549,461</td> <td>+1.0%</td> </tr> <tr> <td>31/03/15</td> <td>54,800,120</td> <td></td> <td></td> <td></td> </tr> </table> <p>This target will be marked up as achieved at Q4.</p>	2016/17	54,800,120	58,345,667	+3,545,547	+6.5%	2015/16	54,800,120	55,349,581	+549,461	+1.0%	31/03/15	54,800,120				
2016/17	54,800,120	58,345,667	+3,545,547	+6.5%															
2015/16	54,800,120	55,349,581	+549,461	+1.0%															
31/03/15	54,800,120																		
G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 65 sustainable jobs in the combined programme area by December 2020.	Place	On track	<p>Q2: The current programme total (subject to exchange rate) is £1,123,728. 21 projects are now contracted for £734,692.75 grant, £ 1,202,041.84 match funding and to create <b>55.29FTE jobs</b>. 8 projects were approved in the quarter: RM Wright Ltd, Locko Lane Caravan Site, Ottewells (all BDC) and GE Wilmott and Son, J and SR Thompson , Sitwell Arms, D C Burton &amp; Son and Woodthorpe Grange Dairy (all NEDDC). 2 approved projects withdrew from the programme due to internal management issues within the businesses (Carlton Woodmill project 2 in BDC and HARP Barn in NEDDC). 4 full applications totalling £202,925 (<b>aiming to create 16 jobs</b>) are in the appraisal process and a further 13 endorsed Expressions of Interest are currently being developed into full bids, seeking £674,243 and <b>anticipating 32.5 jobs</b>. The programme has closed to new applications due to bids received exceeding the total funding available.</p> <p>The contracted LEADER job creation (legal obligation) target is 44.5FTE jobs. <b>Approved and pipeline projects total 103.79 jobs</b> although pipeline projects are subject to thorough appraisal/approval procedures and the final total is therefore likely to change. The Programme Officer left her position at the end of September, with her replacement starting on 1st October. Considerations are being given to recruitment of Monitoring &amp; Support Officer.</p>	Thu-31-Dec-20															
G 07 - Submit Local Plan (Strategic Policies and Site Allocations) for examination by the	Place	Achieved (behind target)	<p>Q2: The Local Plan was submitted for Examination at the end of August 2018. This took place one month beyond the adopted timetable and allowed for an additional meeting to take place with The Planning Inspectorate &amp; MHCLG.</p>	Tue-31-Jul-18															

Key Corporate Target	Directorate	Status		Progress	Target Date
Planning Inspectorate by November 2017.					
G 08 - Process all major planning applications 10% better than the minimum for special measures per annum.	Place	On track		Q2 - 100% (10 out of 10 applications for major development determined within statutory deadline or agreed extension of time)	Sun-31-Mar-19
G 09 - Deliver a minimum of 100 new Council properties by March 2019.	Place	On track		<p>Q2 2018: Hilltop Shirebrook most properties now handed over (37 units) Fir Close Shirebrook (8 units) work completed. Derwent Drive, Tibshelf work completed (12 units). Phase 2 properties, mainly new sites around Pinxton and South Normanton started March 2018, planning permission being sought for site in Bolsover.</p> <p>Blackwell Hotel site (6 units) and Rogers Avenue (7 units) completed previously.</p> <p>Total B @ Home properties in progress is 92 plus purchased one former RTB property. Also considering purchasing S.106 Units from developer.</p> <p>Outline plans for Stage 2 have been reported to Members.</p> <p>Rogers Avenue - 7 Units - Completed  Former Blackwell Hotel - 6 Units - Completed  Fir Close - 8 Units - Completed  Derwent Drive - 12 Units - Completed  Hill Top - 37 Units - 33 Units handed over (4 remaining)  Highcliffe Avenue - 1 Unit - Onsite</p>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			<p>Pinxton Cluster (Ash/Elm/Lime) - 12 Units - Onsite            South Normanton Cluster (Leamington/Beech) - 3 Units - On site            St Michaels Drive - 2 Units - On site            Recreation Close - 3 Units - On site            The Paddock - 12 Units - Awaiting instructions</p> <p>To date - 66 units completed</p>	
G 10 - Enable the development of at least 1,000 new residential properties within the district by March 2019.	Place	On track	<p>Q2 - A figure is published annually after the end of the financial year. The cumulative figure for the corporate plan period is 871 – on course to achieve this target by March 2019.</p>	Sun-31-Mar-19
G 11 - Through a programme of targeted refurbishment bring 15 empty private sector properties back into use per annum.	Place	Alert	<p>Q2 - 14 of the 15 apartments at The Station Hotel have now been occupied. Action Housing are progressing with the conversion of The Miners Welfare, it is expected that this will be completed by December 2018 and will accommodate 11 apartments. Recently the buildings have been the subject of a BBC documentary to showcase the work that has been done by the Council and Action Housing.</p> <p>Through intervention from the Council, Action Housing are in the process of purchasing 2 long term empty commercial properties, which - subject to sale - will provide 15 units of accommodation. It is expected that the purchases should complete before the end of 2018.</p> <p>The empty property Officer has referred 3 empty properties to Adullam Housing who provide supported accommodation, these properties are in the process of being leased and it is expected that the leases will be signed before the end of 2018.</p> <p>Placed on 'alert' as to date 5 empty properties acquired during 2018/19. Needs</p>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status		Progress	Target Date
				to be noted that these in combination will generate more than 15 dwellings.	
G 12 - Achieve an increase of £850,000 in additional New Homes Bonus from the government by March 2019.	Place	On track		2015/16 = £227,154 2016/17 = £265,993 2017/18 = £191,202 Corporate plan total = £991,206. Target to be signed off as 'achieved' at Q4.	Sun-31-Mar-19
G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.	Place	On track		Q2 - 20 units of affordable housing were completed in this quarter (and to date) through B@home. An annual figure will be provided after the end of the financial year 2018/19. 58 affordable housing units are currently under construction in the district.	Sun-31-Mar-19



**Bolsover District Council**  
**Growth Scrutiny Committee**

**31st October 2018**

<b>Scrutiny Committee Work Programme 2018/19</b>
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**Report of the Scrutiny & Elections Officer**

This report is public

**Purpose of the Report**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2018/19.

**1 Report Details**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2018/19 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

**2 Conclusions and Reasons for Recommendation**

- 2.1 This report sets the formal Committee Work Programme for 2018/19 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.
- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **3 Consultation and Equality Impact**

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

- 5.1.1 None from this report.

#### **5.2 Legal Implications including Data Protection**

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

#### **5.3 Human Resources Implications**

- 5.3.1 None from this report.

### **6 Recommendations**

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

## 7 Decision Information

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i>  <i>Capital - £150,000 <input type="checkbox"/></i></p> <p><i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i>  <i>Capital - £250,000 <input type="checkbox"/></i></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  (Only Key Decisions are subject to Call-In)</p>	No
<p><b>Has the relevant Portfolio Holder been informed</b></p>	N/A
<p><b>District Wards Affected</b></p>	All
<p><b>Links to Corporate Plan priorities or Policy Framework</b></p>	All

## 8 Document Information

Appendix No	Title
1.	Work Programme 2018/19
<p><b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

**Growth Scrutiny Committee**

**Work Programme 2018/19**

**Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Unlocking our Growth Potential**

**Formal Items – Report Key**

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
<b>30<sup>th</sup> May 2018</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Agreement of Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Scoping of Review Work</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review of Income Generation – Draft Final Report</li> </ul>	Scrutiny & Elections Officer
<b>27<sup>th</sup> June 2018</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Growth Strategy Update Q3 &amp; Q4 2017/18 (Deferred Item from 30.05.18)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Growth Performance Indicators Q3 &amp; Q4 2017/18 (Deferred Item from 30.05.18)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work – Review of Income Generation</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Training Session – Analysis/Evidence Interpretation Skills</li> </ul>	Monitoring Officer/Legal Team

Date of Meeting	Items for Agenda		Lead Officer
25 <sup>th</sup> July 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Draft Local Enforcement Plan (Planning)</li> </ul>	Planning Manager
		<ul style="list-style-type: none"> <li>Growth Strategy Update (Presentation)</li> </ul>	Joint Head of Economic Development/ Housing Strategy & Growth Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work – Review of Income Generation (Approaches to Investment)</li> </ul>	Scrutiny & Elections Officer
5 <sup>th</sup> September 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Quarter 1 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
3 <sup>rd</sup> October 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
31 October 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Quarter 2 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
28 <sup>th</sup> November 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Growth Strategy Update Q1 &amp; Q2 2018/19 – TBC</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Growth Performance Indicators Q1 &amp; Q2 2018/19 – TBC</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
23 <sup>rd</sup> January 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Update on Bolsover Local Strategic Partnership/Sustainable Community Strategy (TBC)</li> </ul>	Partnership Team
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review work</li> </ul>	Scrutiny & Elections Officer
27 <sup>th</sup> February 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Quarter 3 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
27 <sup>th</sup> March 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
24 <sup>th</sup> April 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer